Programmes Intern- EWCA

**USD 750 per month paid locally plus benefits**

**6 month contract, full time**

**Based in Nairobi, Kenya**

HelpAge International is a global network of not-for-profit organisations with a vision of a world where older people fulfil their potential to lead active, dignified, healthy and secure lives. The EWCA Regional office works with a range of partners across several countries to deliver programming in a number of key areas: HIV/AIDS & health; income security & livelihoods; emergency response & DRR and rights of older people. The Regional Office implements several multi country health programmes in the region funded by DFID, SIDA and Irish Aid all focussed around the issue of ensuring quality health care access for older persons. The programmes are implemented in countries in the EWCA region (Ethiopia, Uganda, Tanzania) as well as Southern Africa region (Mozambique, Zambia, Zimbabwe).

The Program Intern would be part of the Nairobi based Awards team led by the Regional Head of Programmes and will play a role in supporting the Awards Manager and Country teams to develop proposals and concept notes. You will be responsible for developing specific concepts pieces and proposals for submission to donors and other partners and will also undertake research on donor funding trends and funding alternatives and will share results with Fundraising and Programmes teams to facilitate donor engagement.

The ideal candidate will have a degree in a relevant subject and have at least 1 years' experience of working with a non for profit organisation with the ability to write concepts notes and proposals. You will also have excellent communications and writing skills. Experience in health programmes, practical or academic will be useful and is highly desirable.

**Closing Date: 9 June 2015**

To apply please submit a copy of your CV with a covering letter explaining how you meet the criteria outlined in the person specification to [jobs.ewca@helpage.org](mailto:jobs.ewca@helpage.org).

For a full job description, please click on the following link:

**HelpAge International is an equal opportunities employer.**