**Terms of Reference**

**Position:**

Graphic Design Consultancy

**Background:**

HelpAge is currently looking for two short-term consultants that will help redesign and layout a collection of graphics to match project specifications. This is an ideal opportunity for students with basic photo-editing skills or someone just starting their career in graphic design.

**Consultancy Objective:**

To redesign a collection of images (ranging from 60-80) to match project specifications

**Consultancy Outputs:**

60-80 redesigned images in PSD and PNG format that match project specifications

**Person Specification:**

*Essential*

* Possesses basic to intermediate proficiency in using Adobe Photoshop
* Experience in photo editing and design
* Has access to Adobe Photoshop (at least CS5)

*Desirable*

* Degree in a field relevant to the consultancy (Graphic design)
* Professional experience in graphic design

**Rate:**

100 GBP per day (based on a 7-hour work day; VAT inclusive)

**Timeline:**

Up to 10 working days (work is expected to start by 4 April 2016 and completed by 22 April 2016)

**Application Requirements:**

* CV
* Cover Letter
* Sample portfolio of work on graphic design

**Deadline of submission:** by midnight of 30 March 2016